



## Activate widget for Microsoft Teams

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Skolon's Microsoft Teams widget integrates with Microsoft's APIs to retrieve information about classes, groups, and assignments in the collection. For the widget to function in your organization's Microsoft Teams tenant, a school administrator must approve that Skolon's Microsoft Teams widget is allowed to call the APIs, also known as "approving scopes."

- The following steps need to be completed before your teachers and students can start using the widget. The person completing these steps needs to be **both a Skolon administrator and an administrator in your organization's Microsoft Teams tenant**.
- **Add the "Microsoft Teams assignments" widget** and assign it to the user who is an administrator in your organization's Microsoft Teams tenant. Read how to do this .
- **Go to My Collection**, and click on **"Trouble logging in"** on the widget.
- The following dialog box will then appear. Click on **"Do you have an administrator account? Log in with that account."**

A new tab will then open. Here, as an administrator, you need to approve that Skolon's Microsoft Teams widget gets access to retrieve data from a number of APIs. The box looks like this:

