

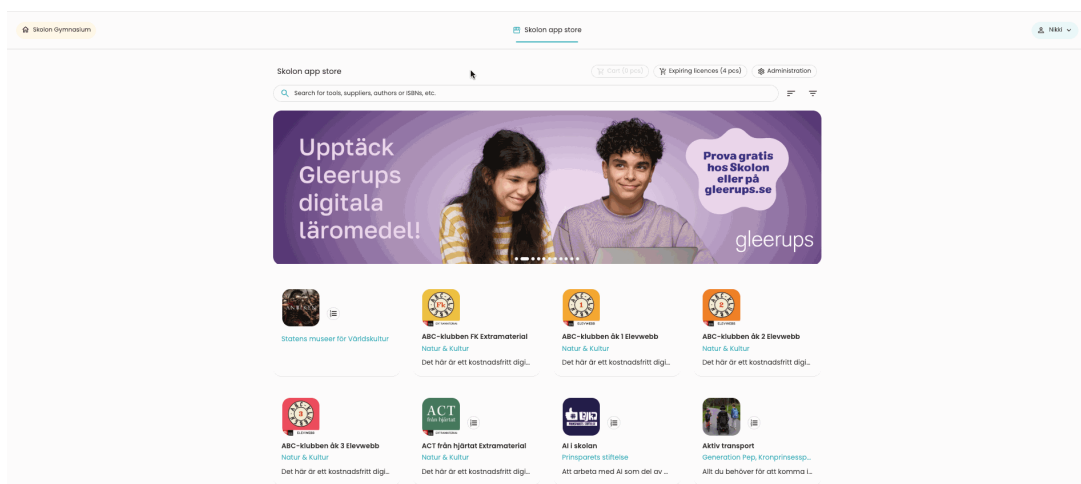
Complete a purchase with the role "Requester" (not School Admin)

Clara Hardarsson - 2025-09-10 - Guides for purchasing through Skolon

NOTE! This article is valid for users with the **Requester** role in Skolon. If you have a personal login to Skolon through your municipality or school, please read this support article instead.

Log in to Skolon with your requester account via www.skolon.com. You will be logged in directly to the Skolon App store and can start selecting products immediately by searching for them, filtering them, or scrolling through the assortment.

- Click on the tool you wish to order.
- Click **Select** for the license you want to purchase.
- Enter the number of licenses (NOTE! For principal/municipality and school licenses, you cannot choose the quantity; they are predefined to 1 unit).
- Click **Add**.
- When you enter the shopping cart, select an existing **Purchasing Right** via the dropdown menu, or alternatively, create a new purchasing right. If you have a discount code, enter it and click **Add**.



- Click on **Proceed to checkout**.
- In the checkout, fill in supplementary details. **NOTE!** Delivery postal address, phone

number, and reference number are mandatory. You can also specify a desired delivery date and any message to the supplier.

- Click on **Order licenses**.

Skolön Gymnasium Skolön app store

Cart / Checkout

Billing information

Name of client

Email *

Telephone *

Reference number *

Here you can enter the reference number (not centre to be marked on the invoice).

Desired delivery date *

01/06/2025

If you require different delivery dates for each product, you should divide up your order into multiple orders.

Message to supplier

0/1000 characters

Specify discount code Add

Products

Skolup AI
1 Single license, 12 months

Supplier: Skolup
User classes: Student, Staff member, Administrator
Purchase right: Skolön
License price: SEK 100.00
Total price: SEK 100.00
License information: Renewed automatically
Notice period: 90 days
Active from: 2024

Payment options

Invoice, sent within 30 days

Total order amount

Total (excluding VAT):	SEK 100.00
VAT (25 %):	SEK 25.00
Total (including VAT):	SEK 125.00

Order licenses

Order licenses means you agree to Skolön's General Terms and Conditions

SKOLÖN

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