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## Rename a school

Clara Hardarsson - 2025-12-14 - School Administrator

As an organisation or school administrator, you can change the name of your school(s) via the School Admin tool.

This is done as follows:

- Open the School Admin tool.
- Under Settings, click on Contact details.
- $\bullet \;\; \mbox{Click on } \mbox{\bf Edit}.$
- Enter the new name and click on Save.

