

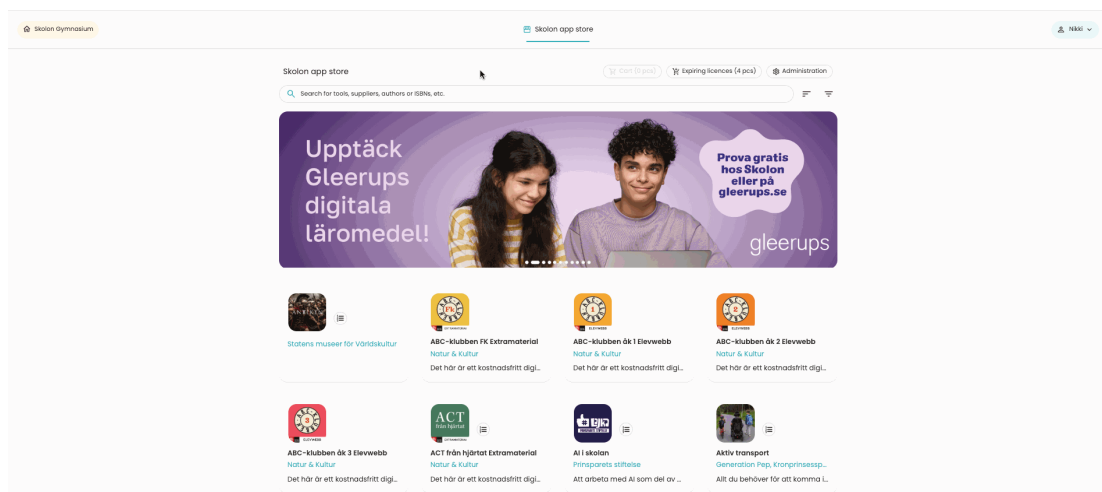
Complete a purchase with the role "Requester" (not School Admin)

Clara Hardarsson - 2026-02-11 - [Guides for purchasing through Skolon](#)

NOTE! This article is valid for users with the **Requester** role in Skolon. If you have a personal login to Skolon through your municipality or school, please read this support article instead.

Log in to Skolon with your requester account via www.skolon.com. You will be logged in directly to Skolon Store and can start selecting products immediately by searching for them, filtering them, or scrolling through the assortment.

- Click on the tool you wish to order.
- Click **Select** for the license you want to purchase.
- Enter the number of licenses (NOTE! For principal/municipality and school licenses, you cannot choose the quantity; they are predefined to 1 unit).
- Click **Add**.
- When you enter the shopping cart, select an existing **Purchasing Right** via the dropdown menu, or alternatively, create a new purchasing right. If you have a discount code, enter it and click **Add**.



- Click on **Proceed to checkout**.
- In the checkout, fill in supplementary details. **NOTE!** Delivery postal address, phone number, and reference number are mandatory. You can also specify a desired delivery date and any message to the supplier.
- Click on **Order licenses**.

Cart / Checkout

Billing information

Name of client

Email *

Telephone *

Reference number *

Note: you can enter the reference number/cost centre to be marked on the invoice.

Desired delivery date *

If you require different delivery dates for each product, you should divide up your order into multiple orders.

Message to supplier

87000 characters

Specify discount code

Products

Skolup AI
1 Single licence, 12 months

Supplier: Skolup
User classes: Student, Staff member, Administrator
Purchase right: Skolon
Licence price: SEK 100.00
Total price: SEK 100.00
Licence information: Renewed automatically
Notice period: 30 days
Article no: 2016

Payment options

Invoice, sent within 30 days

Total order amount

Total (excluding VAT):	SEK 100.00
VAT (25 %):	SEK 25.00
Total (including VAT):	SEK 125.00

Order licences means you agree to Skolon's standard Terms and Conditions