



## Introduction to purchasing in Skolon

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Purchasing digital tools and learning resources via Skolon is straightforward and allows students and teachers to access the exact tools and resources they need to work with in just a few minutes.

By default, all teachers and administrators in Skolon can order licences from the Skolon App Store. You can choose to manage permissions by creating one or more purchasing rights.

It's also possible to easily assign licences to the students or teachers who need access to the tool directly at the time of purchase.

In our Purchasing support category in Skolon, you can find simple guides on:

- How to manage rights and roles in Skolon
- Managing invoicing details
- Making purchases for individual schools
- Making purchases for the entire organisation, as well as managing order history and subscriptions.

It may also be the case that your organisation makes purchases via a shared ordering account or manages purchases and quotations via Punch Out. If your organisation uses Punch Out, it means you instead access the Skolon App Store via your organisation's e-commerce system.

Regardless of how things are set up in your organisation, you'll find simple guides and manuals on how to proceed

