Support resources

Clara Hardarsson - 2025-07-01 - Introduction to Skolon

This is Skolon

With Skolon, you get all of the school's digital learning resources gathered in a personalised view for every teacher and student – with a single login. Click on an icon in your personal collection and your tool starts directly, with all data automatically in place!

In Skolon, there is also a Skolon App Store filled with thousands of digital tools, learning resources, services and apps for the world of education. From the Skolon App Store, you can easily try out tools free of charge with your students before easily purchasing and distributing the licences.

With Skolon, the responsible authority gains full control over what user data is held by which supplier. It's easy to extract reports and stop the transfer of data – all in one place for all suppliers.

Skolon's vision is to create a better, more enjoyable and more successful school by enabling digital learning for everyone.

Roles in Skolon

Skolon is role and rights-managed, where users gain access to different functions in the platform based on their assigned role



Teacher

Uses Skolon for easy access to their digital learning resources and tools from My Collection. Has access to their digital learning resources, the staffroom, and may also have access to the Skolon App Store. When it comes to purchasing, teachers can search for tools in the Skolon App Store, start free demos for themselves or together with their students, and submit requests for purchases that an organisation administrator can review. These features create the conditions for a teacher-driven purchasing process where teachers are involved in decisions and purchases of their digital learning resources.

Student

Students primarily use Skolon for easy access to their digital learning resources and tools from My Collection. They generally do not have a significant role in the process for purchasing school tools in Skolon, but if the school has the Skolon App Store enabled for students, they have the opportunity to search for tools there and start free demos for themselves.

Organisation Administrator

This role has full rights within the system, with the ability to configure the system, assign rights, manage licences and tools, and monitor usage statistics. The organisation administrator can make orders for the entire responsible authority and all schools within the organisation. There are also views for order history and recurring renewals (subscriptions) to track purchases for the entire organisation and individual schools. The organisation administrator has access to the functions related to data security and GDPR compliance, i.e., to register Data Processing Agreements, approve suppliers, and pseudonymise user data. Common job titles that usually have this role: IT/ICT Strategist, IT/ICT Coordinator, Development Manager, Administration Manager, System Administrator, Subject Specialist, Data Protection Officer, Contract Manager.

School Administrator

A user can be a school administrator for one or more schools. This role has rights within the system with the ability to manage and assign licences and tools, as well as monitor statistics and usage. Common job titles that usually have this role: School Administrator/Bursar, IT/ICT Teacher, Headteacher, Deputy Headteacher, Leading Teacher, Teacher with a focus on digitalisation, and User Support for the platform.

Purchaser

Requisitioners log in to a purchaser account from an e-commerce system and can pick items to create a shopping basket to order licences from the Skolon App Store from there.

Sync Administrator

To gain access to the "Syncs and Data Flows" feature, you need to have the role of organisation administrator or sync administrator. The sync administrator permission is assigned by the organisation administrator and can then be linked to one or more schools. Note that you do not need to be a school administrator to access Syncs and Data Flows. The functions a sync administrator can be granted permission to are:

- Microsoft Teams - Ability to manage which classes and groups should be synced.

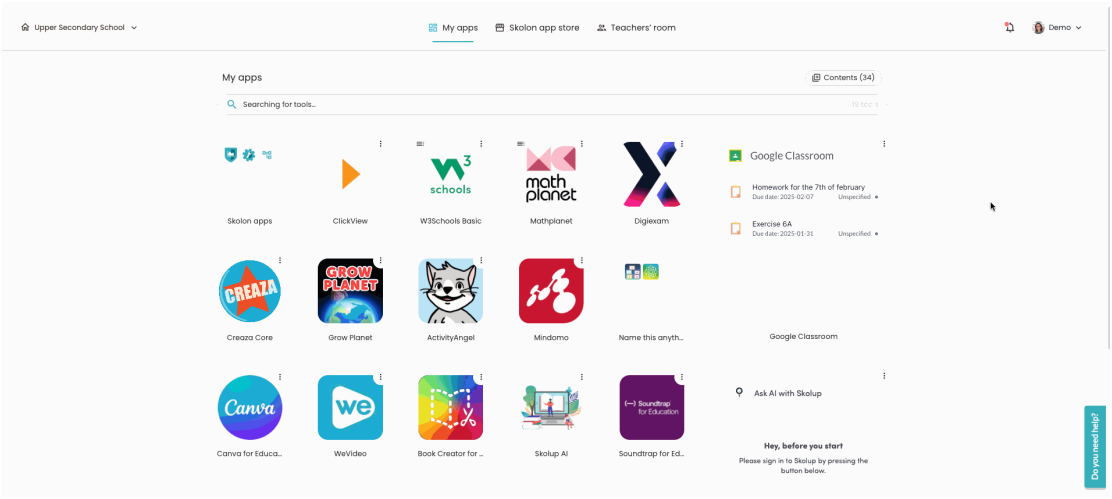
Budget Administrator This role is assigned to a school administrator by the organisation administrator. This gives the school administrator access to the "Purchasing Rights" tab in Skoladmin. This function is used to create purchasing rights for users who should have the ability to make purchases.

Skolon Academy

Skolon Academy is our digital training package that aims to give you, as a new user, an introduction to the Skolon platform and its functionality. Skolon Academy is divided into five modules as follows:

- Introduction - for new users logging in for the first time.
- For Teachers - in-depth information on functions and integrations for teachers that facilitate access to tools regardless of platform and device.
- For Administrators - a review of how you, as an administrator, manage your school's environment in Skolon, including the management of licences and more.
- Purchasing in Skolon - a review of how both teachers and administrators can easily and smoothly make their purchases of licences directly from our Skolon App Store.
- Data Protection and Usage - functions for school and organisation administrators that provide increased security and insight into the use and purchase of school tools.

Skolon Academy is available to all users directly embedded in the Skolon platform. You can find all modules from the "Need help?" menu option at the bottom right after logging in. The training sessions are divided into short video clips that you can easily watch when needed.



How to use the chat

In our chat, you can easily describe what you need assistance with. Skolon's AI bot will then help you with a summary based on the answers found in our support articles.