Upload Data Processing Agreement (DPA)
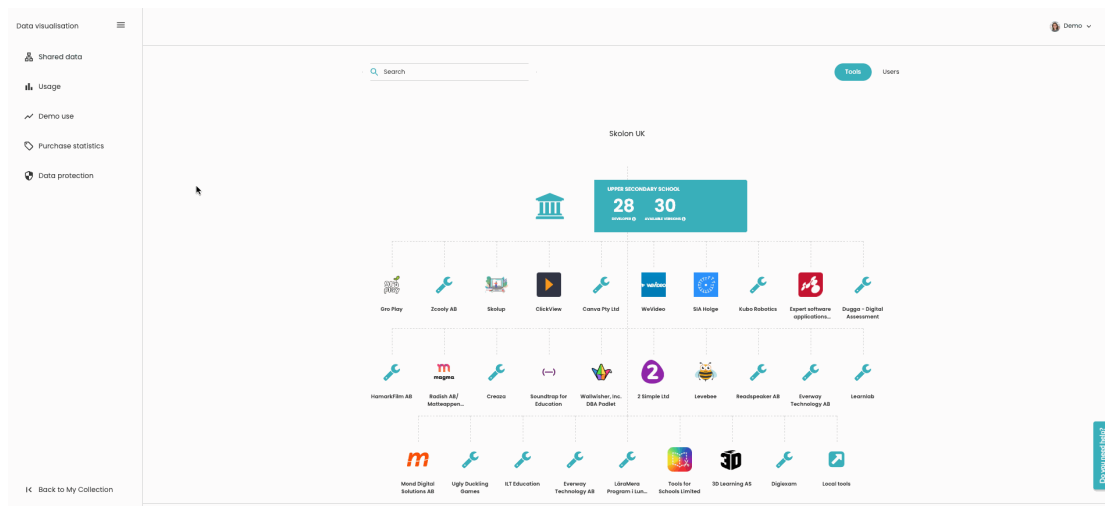
Clara Hardarsson - 2025-07-11 - Manage data and security

For customers with a Skolon Plus license, the organisation administrator can upload Data Processing Agreements (DPAs) for the suppliers listed in Data Visualisation.

Here's how to do it:

- Launch **Skolon Data Visualisation** from My apps.

- Click the **Data Protection icon** in the left-hand menu.

- Click on the row for the supplier you wish to upload the DPA for.

- Under the heading **Data Processing Agreement (DPA)**, click the **Upload agreement icon**.

Choose the file and click **Open**. The file will then upload.

You can download the file again by clicking on its name.

To remove the uploaded agreement, click the **bin icon**.

For suppliers where you've uploaded a DPA, this is indicated by a coloured document icon on the far right of the supplier's row in the supplier list.