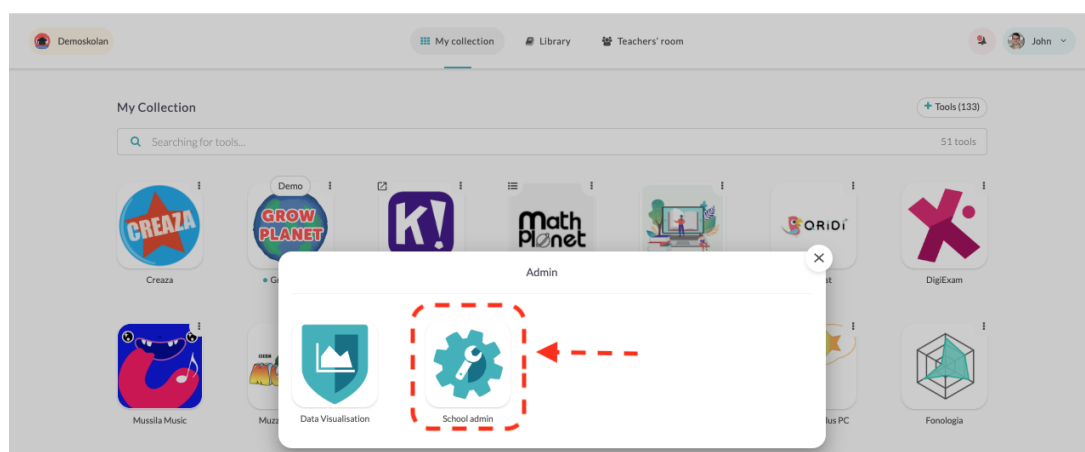


## What it means being a Skolon administrator

Noah Kapteijn - 2022-11-22 - Introduction



As an administrator, you have the **School admin** icon automatically in your collection. Here you reach the school's settings and have the opportunity to manage tools, licenses and users.

You get started by clicking on the icon.

Are you already an administrator in Skolon or will you soon become one? Then you are on the right page! Here is everything you will be able to do with an administrator account in Skolon.

### Functions that administrators in Skolon have:

- Manage all users, classes and groups in one place.
- Get a comprehensive overview of all licenses: how many do you have in the school, what type of licenses and how long they are valid.
- Manage all licenses for different suppliers in one place. Distribute licenses with one click to the right user, class or group, and withdraw licenses.
- Add your own, local tools for school users.
- Use the School's data visualization tool (for schools that have this feature enabled).

### Functions that administrators and teachers have:

- Find new tools in the library and get advice on which tools are popular in your municipality or just your subjects.
- My classes: See your connected classes and groups, as well as the students in them and what tools are available to them.

**Functions that administrators, students and teachers have:**

- Single sign on to your digital tools with just one account in Skolon.
- Gather all your digital tools and teaching materials in one place and access them with one click.
- Jump and switch easily between your different tools.
- Try demo versions of new exciting tools.
- Find new tools in the library and influence which tools you can use at your school.
- Use smart deep links to your digital teaching materials: End up exactly where you want in a teaching aid, use the search function to find the subject you want to know more about, and share deep links to others.