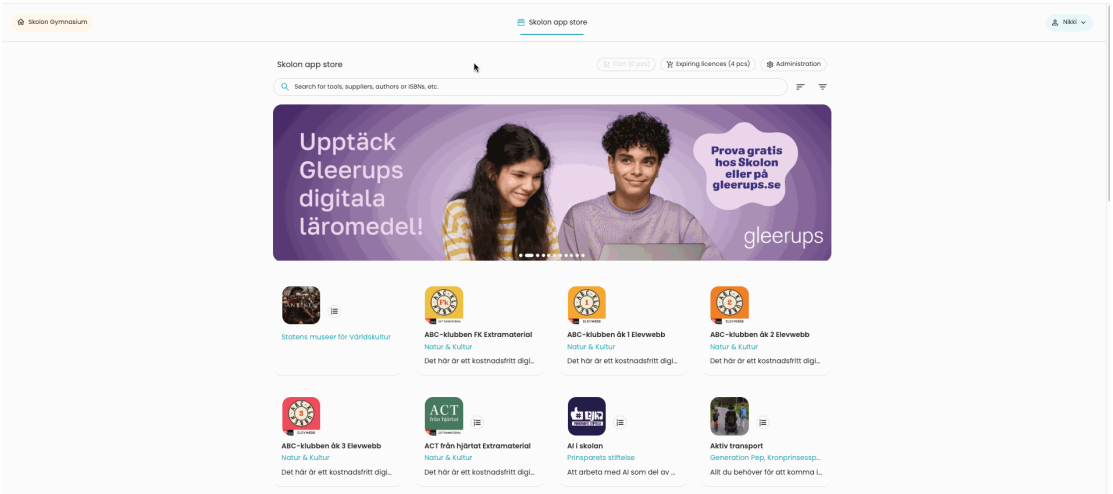
# Complete a purchase with the role "Requester" (not School Admin)

Clara Hardarsson - 2026-02-11 - Guides for purchasing through Skolon

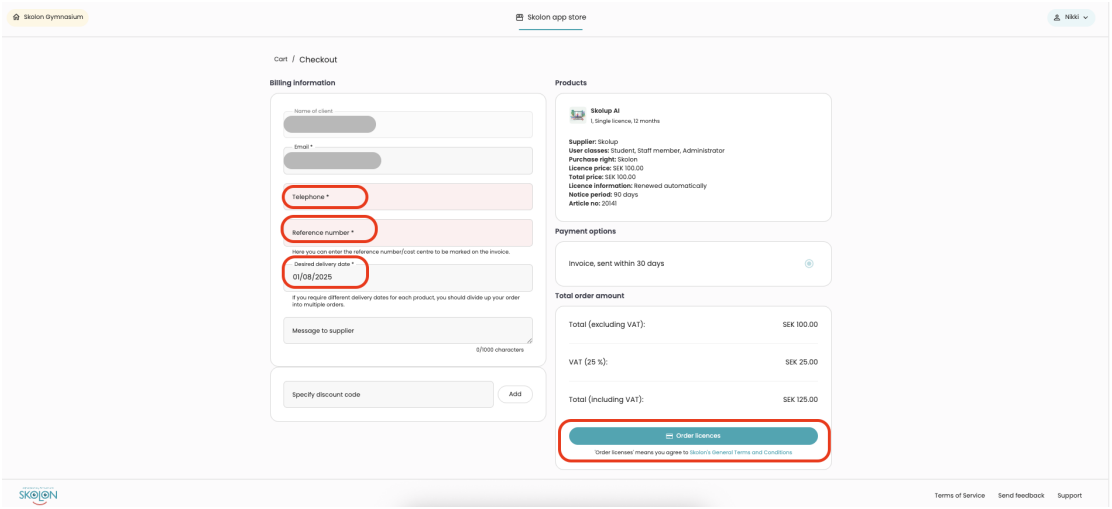
**NOTE!** This article is valid for users with the **Requester** role in Skolon. If you have a personal login to Skolon through your municipality or school, please read this support article instead.

Log in to Skolon with your requester account via www.skolon.com. You will be logged in directly to Skolon Store and can start selecting products immediately by searching for them, filtering them, or scrolling through the assortment.

- Click on the tool you wish to order.
- Click **Select** for the license you want to purchase.
- Enter the number of licenses (NOTE! For principal/municipality and school licenses, you cannot choose the quantity; they are predefined to 1 unit).
- Click **Add**.
- When you enter the shopping cart, select an existing **Purchasing Right** via the dropdown menu, or alternatively, create a new purchasing right. If you have a discount code, enter it and click **Add**.




- Click on **Proceed to checkout**.
- In the checkout, fill in supplementary details. **NOTE!** Delivery postal address, phone number, and reference number are mandatory. You can also specify a desired delivery date and any message to the supplier.
- Click on **Order licenses**.


Skolon Gymnasium
Skolon app store
Nikki
Cart / Checkout
Billing information
Name of client
Email *
Telephone *
Reference number *
Here you can enter the reference number/cost centre to be marked on the invoice.
Desired delivery date *
01/08/2025
If you require different delivery dates for each product, you should divide up your order into multiple orders.
Message to supplier
0/1000 characters
Specify discount code
Add
Products
Skolup AI
1, Single licence, 12 months
Supplier: Skolup
User classes: Student, Staff member, Administrator
Purchase right: Skolon
Licence price: SEK 100.00
Total price: SEK 100.00
Licence information: Renewed automatically
Notice period: 90 days
Article no: 20041
Payment options
Invoice, sent within 30 days
Total order amount
Total (excluding VAT): SEK 100.00
VAT (25 %): SEK 25.00
Total (including VAT): SEK 125.00
Order licences
'Order licenses' means you agree to Skolon's General Terms and Conditions.
Terms of Service
Send feedback
Support