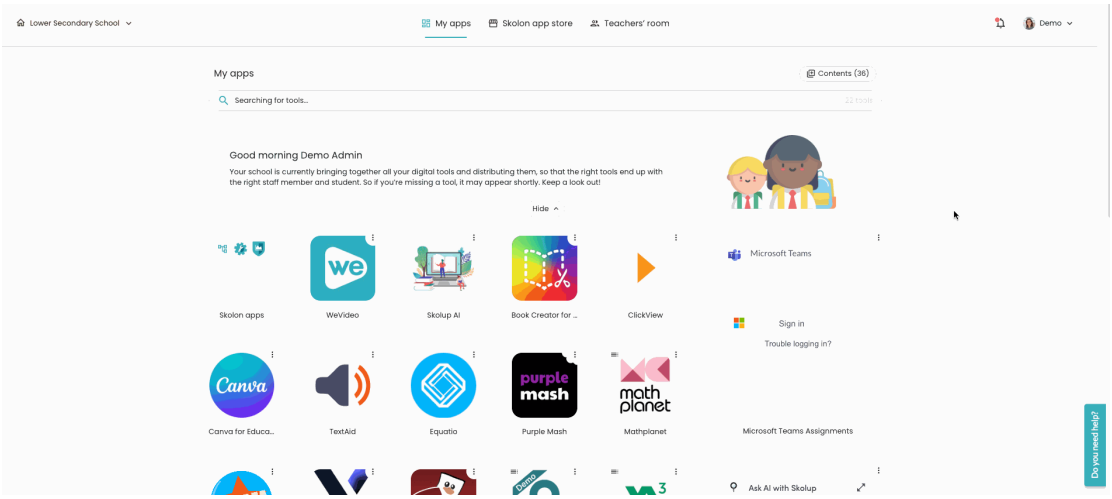
Create your own local tools in My Apps

Clara Hardarsson - 2025-06-27 - My Apps

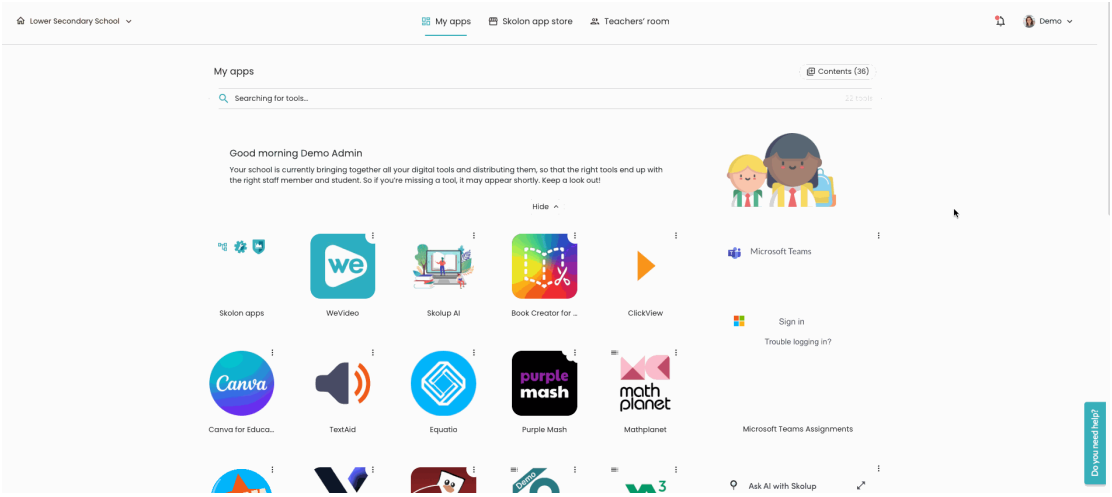
Teachers have the option to create their own local tools. For this to be possible, the organisation must have activated that feature.

Local tools are created as follows:

- Click on the Content button in My Apps.
- Click on the Local Tools tab and then on New Tool



- Upload an icon for the tool. Drag and drop the icon into the field or click on 'choose file' and locate the icon you want to use.
- Enter a name for the tool and provide a link to it. You can also add a description of the tool if you wish. Click on Next.
- Tick the box(es) for the class(es), group(s) or user(s) you want to assign the tool to and click on Assign. Then click on Save.



The tool is always assigned to yourself automatically.

