

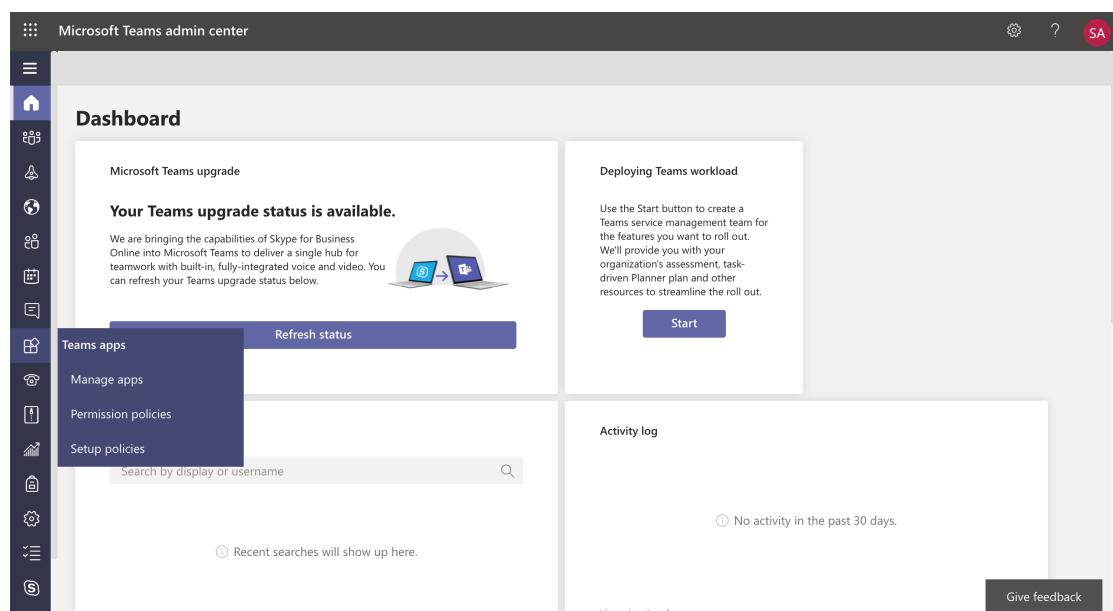


How to add the Skolon Teams app to the menu bar

Clara Hardarsson - 2026-02-19 - [Microsoft / Entra](#)

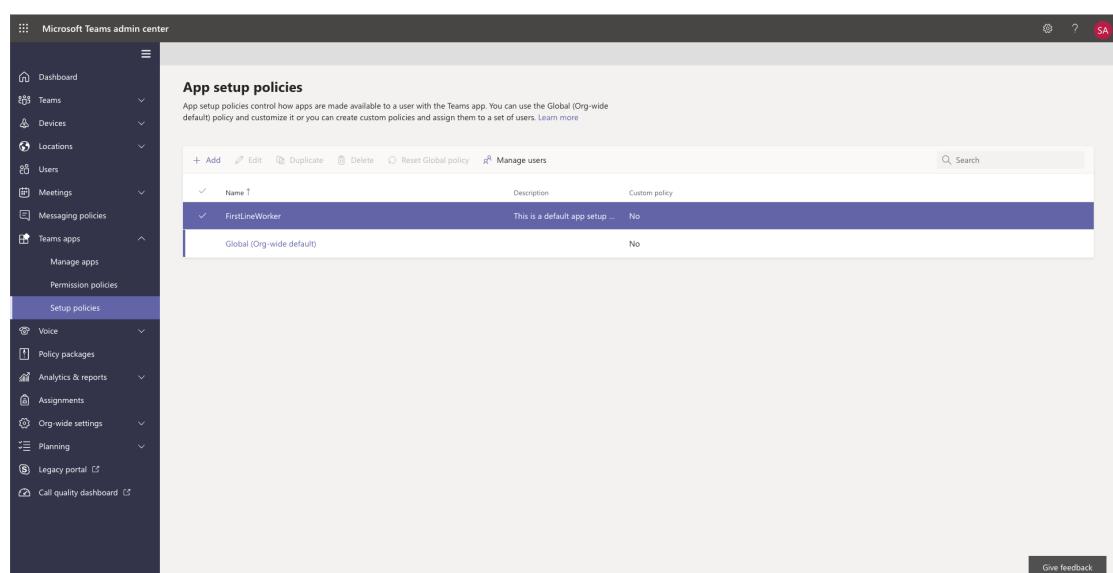
In this article, you will learn how to, as an administrator, add the Skolon Teams app to the Teams menu bar.

Select **Teams apps** in the menu on the left, then click on **Manage apps**.

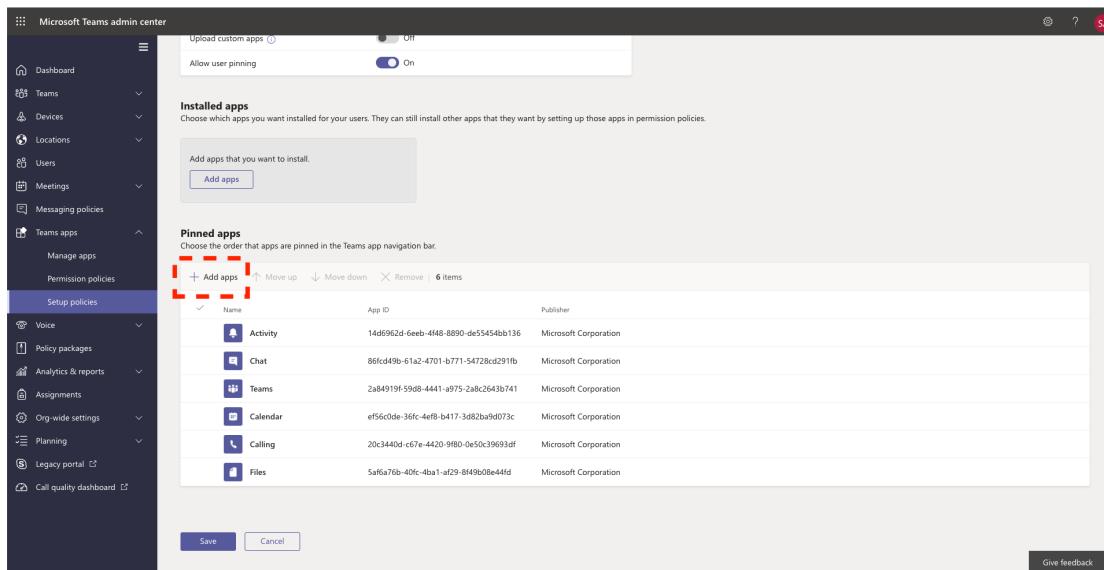


All available apps in Teams will be displayed. Here you can choose to allow or block apps in Microsoft Teams. Search for **Skolon**, after which you can assign the app.

Next, click on **Setup policies** and create a policy for which users at the current school should have the app.

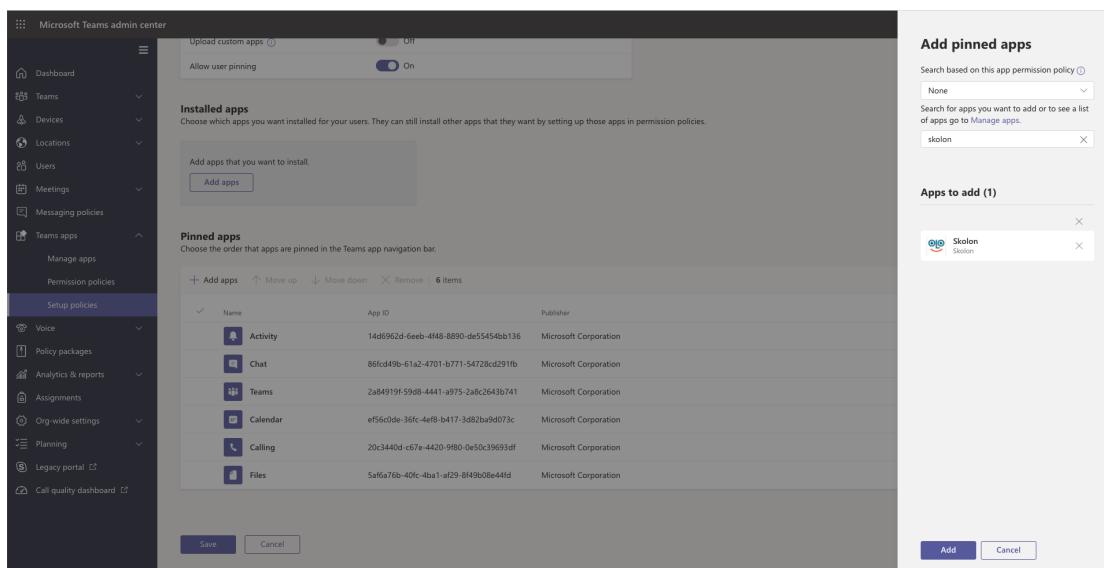


You select the group that should have access and click on **Add apps**.



The screenshot shows the Microsoft Teams admin center with the 'Setup policies' section selected in the sidebar. The main area displays the 'Pinned apps' configuration. A red box highlights the 'Add apps' button in the pinned apps list. The pinned apps list shows six items: Activity, Chat, Teams, Calendar, Calling, and Files, all published by Microsoft Corporation. Below the pinned apps list are 'Save' and 'Cancel' buttons.

Policies are installed at the user level.



The screenshot shows the Microsoft Teams admin center with the 'Setup policies' section selected in the sidebar. The main area displays the 'Pinned apps' configuration. A red box highlights the 'Add' button in the 'Add pinned apps' dialog. The dialog shows a search bar with 'skolon' and an 'Apps to add (1)' section with one item: 'Skolon'. Below the dialog are 'Save' and 'Cancel' buttons.

A script is required to install policies.

Microsoft Teams admin center

Users \ Adele Vance

Adele Vance

STUDENT
United States

Email: AdeleV@M365EDU099957.On Microsoft.com

Directory status

7-DAY QUALITY

7-DAY ACTIVITY

0 Meetings
0 Calls

Account Voice Call history Policies

Assigned policies Edit

- Meeting policy
Global (Org-wide default)
- Messaging policy
Global (Org-wide default)
- Live events policy
Global (Org-wide default)
- App permission policy
Global (Org-wide default)
- App setup policy
Global (Org-wide default)
- Call park policy
Global (Org-wide default)
- Calling policy
Global (Org-wide default)
- Caller ID policy

Policy package Edit

Package assigned
None

Give feedback

