



Purchasing rights settings

Clara Hardarsson - 2026-02-11 - [Manage permissions and purchasing settings](#)

The default setting in Skolon is that both teachers and Skolon administrators can make purchases from Skolon Store.

As a budget administrator at organisation or school level, you can specify whether purchasing rights should be required to make a purchase. When this function is activated, it's no longer possible for all teachers and Skolon administrators to make purchases from the Skolon Store, but only those who have purchasing rights assigned to them.

You can specify whether purchasing rights should be required for teachers and Skolon administrators respectively.

- Start by going into School admin from My Apps
- Then click on Purchase Rights under Settings.
- Here you can configure what is required for each user category.
Please note: If you specify that purchasing rights are required for Skolon administrators, this will automatically also apply to teachers.
- As a budget administrator at school level, you can also choose to use the organisation's settings for purchasing rights

The screenshot shows the Skolon School admin interface. The left sidebar is titled 'Lower Secondary School' and includes 'Settings' (which is highlighted in green), 'Users', 'Tools', 'Templates', 'Widgets', and 'Skolon Pass'. The main content area is titled 'Lower Secondary School' and 'school'. It contains a 'Settings' section with 'Contact details', 'Adjustments', 'School unit codes', 'Function settings' (with 'Home', 'User settings', 'Welcome message', 'Share to Classroom' (on), 'Share to Microsoft Teams' (on), and 'Purchase rights'), and a 'Support' section with 'Contact us' and 'Request results'. At the bottom, there are links for 'Terms of Service', 'Contracts', 'Send feedback', 'Support', and a 'Do you need help?' button.

If you'd like to know more about how to create or manage existing purchase rights, you can have a read of our [guide](#) on the subject!