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Cancel purchase

Clara Hardarsson - 2025-06-27 - [Guides for purchasing through Skolon](#)

It is always possible to cancel a purchase in Skolon within 14 days of completing the order.

Here's how to do it:

- Go to the School Admin tool from My Apps
- Click on Tools in the menu on the left
- Click on Order History in the top menu
- If it is possible to cancel the order, you will see the following button to the right of the order



- Click the button to cancel the order

The screenshot shows the Skolon School Admin tool interface. On the left, there is a sidebar with the following menu items: Lower Secondary School, Settings (which is selected and highlighted in light blue), Users, Tools, Templates, Widgets, and Skolon Pass. Below these is a 'Back to My Collection' button. The main content area has a header with 'Lower Secondary School' and a dropdown. It displays three summary statistics: 134 Users at your school, 15 Number of classes, and 42 Available tools at your school. Below this is a 'Settings' section with a list of options: Contact details, Adjustments, School unit codes, Function settings (with sub-options for Home, User settings, Welcome message, Share to Classroom, Share to Microsoft Teams, and Purchase rights), and Support (with sub-options for Contact us and Request results). A 'Do you need help?' button is located in the bottom right corner of the main content area.