Renew licences

Clara Hardarsson - 2025-07-01 - Manage tools

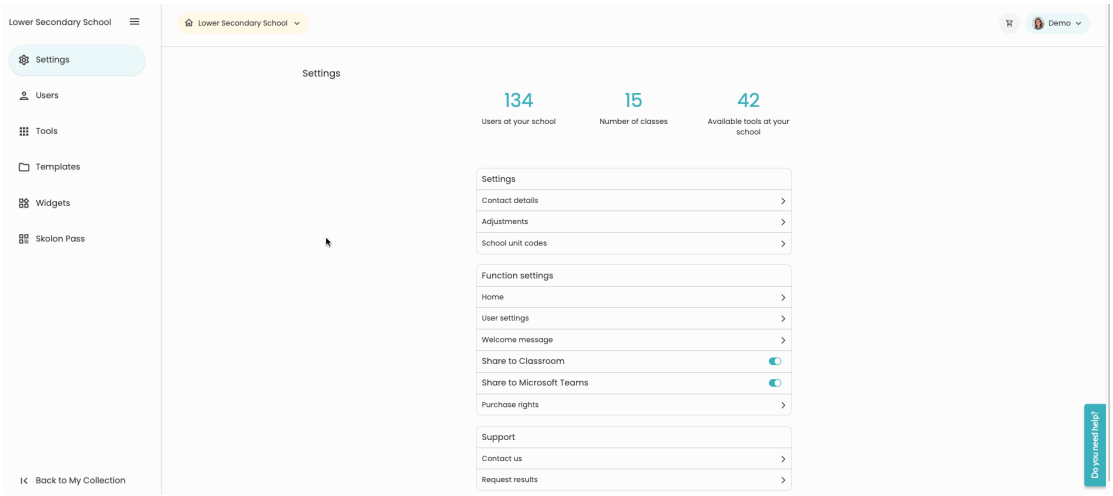
You can easily renew your existing licences that are about to expire. You can do this in the following way:

- Go to School admin from My apps
- Go to **Tools** from the menu on the left and click on **Tool Management**
- Under the Expiring Licences tab, you can easily see all licences that are about to expire
- Tick the tools/licences you wish to renew and click on **Renew Licences**

A list of your existing licences for the tool will be displayed. Expiring licences are marked with a red dot. Click on Add to basket.

The licences that can be renewed will be added to the basket. **PLEASE NOTE!** note that only those that were marked with a red dot were transferred even though all existing licences were marked.

If everything looks correct, click on **Proceed to checkout**.



In the checkout, fill in the reference number, etc.
Please note! You must manually change the desired delivery date if you do not want immediate delivery.