

## Shopping lists

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### What is a shopping list?

A shopping list in Skolon is a convenient way to save a collection of teaching materials and products for future use. Instead of looking up the same products every time, you can save your as a shopping list. It is perfect for preparing orders or reusing lists for new . All your saved lists are available regardless of which school you have selected.

### How to save a new shopping list

Follow the steps below to create and save a brand new shopping list from your current cart

- Add products to the cart.
- Once you have added the products you wish to save, click the button found above the product list.
- A window with the heading "Save cart " appears. Ensure that the option is selected.
- Click the button.
- A new window pops up asking you to name your new shopping list. Enter a clear name (e.g. "Mathematics Year 4 Autumn Term") ("2026").
- Click the save button. Done! Your shopping list is now created and available under "My shopping lists".



### How to add products to an existing shopping list

If you already have a shopping list and wish to add more products from your cart to it, follow these steps.

- Place the products you wish to add into the cart

- Click the button.
- In the window that opens, select the existing shopping list from the list that you wish to add the products to.
- Note that the button at the bottom now changes text to .
- Click the button. The products from your cart are now added to the selected list. If the same product was already in the list, the number of licences will be summed.

